

# NEVADA WATER and WASTEWATER PROJECT PROPOSAL



Please note: Proposal Form must be completed in full to be considered by committee except for those communities seeking funding for Preliminary Engineering Report, Facility Plan or Environmental Report. Applicants who do not have a Preliminary Engineering Report, Facility Plan or Environmental Report completed please complete item numbers; 1, 2, 3, 4, 6, 8, 9, 10, 11 (only the cost of the PER/ER) and 12 to the best of your ability.

## 1. Identification Information (City, County, Water District, Sewer District): (List others, if joint application.)

- a) Name: \_\_\_\_\_
- b) Mailing Address: \_\_\_\_\_
- c) City, State, & Zip: \_\_\_\_\_ County: \_\_\_\_\_
- d) Chief Official: \_\_\_\_\_ Title: \_\_\_\_\_
- e) Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_
- f) Telephone Number: \_\_\_\_\_ Fed. Tax ID #: \_\_\_\_\_
- g) Email \_\_\_\_\_

## 2. Proposal Preparer (if different than contact person stated above):

- a) Name: \_\_\_\_\_ Title: \_\_\_\_\_
- b) Name of Group: \_\_\_\_\_
- c) Mailing Address: \_\_\_\_\_
- d) City, State, & Zip: \_\_\_\_\_
- e) Telephone Number: \_\_\_\_\_
- f) Email \_\_\_\_\_

## 3. Who in your organization will be responsible for project management (responsible for the day to day communication with funding agencies, attend meetings and submit reimbursement requests)

- a) Name: \_\_\_\_\_ Title: \_\_\_\_\_
- b) Mailing Address: \_\_\_\_\_
- c) City, State, & Zip: \_\_\_\_\_
- e) Telephone Number: \_\_\_\_\_
- f) Email \_\_\_\_\_
- g) Will your organization have to hire temporary staff or contract out for project administration?  
(if so this cost should be included in the project budget) ☐ Yes ☐ No

## 4. Other Information (for reporting purposes):

- a) Population of project service area (use 2000 census): \_\_\_\_\_
- b) Median Household Income of service area (use 2000 census): \_\_\_\_\_
- c) Is the Facility: Public ☐ Private ☐ Operated By: Owner ☐ Contracted Operator ☐

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## 5. Preliminary Engineering Report (PER), Facility Plan and Environmental Report (ER) Status:

- a) Has a PER, Facility Plan and ER report been completed according to USDA Rural Development Bulletins and Checklist? ☐ Yes ☐ No
- b) Have the PER, Facility Plan and ER report been reviewed, and accepted by all funding Agencies? ☐ Yes ☐ No

## 6. Funding Programs Considered (Please check all that apply and fill in dollar amounts):

- ☐ State – Clean Water SRF: \$ \_\_\_\_\_ ☐ USDA – Rural Dev. Loan: \$ \_\_\_\_\_
- ☐ State – Drinking Water SRF: \$ \_\_\_\_\_ ☐ USDA – Rural Dev. Grant: \$ \_\_\_\_\_
- ☐ AB198/237 State Grant: \$ \_\_\_\_\_ ☐ Other: (please explain) \$ \_\_\_\_\_
- ☐ State – CDBG Grant: \$ \_\_\_\_\_ If US Army Corps of Engineers Funding is part of project has a PCA been signed? ☐ Yes ☐ No

## 7. Bond Issues and Tax Rate

- a) Has a bond issue for this project been passed? ☐ Yes ☐ No If yes, what is the amount? \$ \_\_\_\_\_
- b) What type of bond issue was passed? ☐ Revenue bond ☐ General Obligation bond
- c) Please submit copy of ballot language with this proposal form, if bond has been passed.
- d) Is there an intention to pass a bond? ☐ Yes ☐ No If so, when will it be on the ballot? \_\_\_\_\_
- e) Has a lending agency been consulted? ☐ Yes ☐ No f) Are there existing bonds? ☐ Yes ☐ No
- g) What is the debt service on existing bonds or notes?
- h) What is the current tax rate of County: \_\_\_\_\_ City: \_\_\_\_\_

## 8. Briefly describe project need, impact, and proposed actions to address need, also include information on any Violation Orders from the State, any emergency situations which may exist and if the project includes growth for future development (attach page, if necessary):

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## 9. Project Type:

☐ Water ☐ Wastewater

## 10. User Charge Information (must complete for both systems):

Do you have separate water and wastewater accounts, and balance sheets?

☐ Yes

☐ No

Is your water system metered?

☐ Yes ☐ No

Does the system have metered and non-metered users?

☐ Yes ☐ No

What is the average gallons per day usage for metered residential connections?

What is the average gallons per day usage for other than residential connections? If needed attached chart.

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What is the average gallons per day usage for all non-metered connections?

Number of residential users (hookups):

Number of non-residential users (hookups):

Current monthly residential charge for 15,000 gallons used:

Proposed monthly residential charge for 15,000 gallons used:

Month and year of last rate increase:

Gross revenues for last fiscal year:

Gross expenses for last fiscal year:


## 11. Proposed Project Cost Estimate (must correspond with attached preliminary engineering report):

Activity	Estimated Cost
a. Construction (Date of cost estimate: _____)	
b. Engineering Fees – total, provide breakdown below	
Preliminary Engineering Report, Facility Plan and Environmental Report	
Project Design (Includes Bidding and Project Administration)	
Other Engineering (if applicable – Geotechnical, Electrical, O&M Manuals, etc – provide detailed breakout of other engineering costs)	
Construction Resident Inspection	
c. Property Acquisition (site, right-of-way, appraisals, etc.)	
d. Legal and Bonding	
e. Other Professional Services	
f. Other (specify): _____	
g. Contingencies (5% of construction cost)	
<b>TOTAL PROJECT COST</b>	

## 12. Describe evidence that project area or beneficiaries will meet the income requirements of RD or CDBG programs:


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## **13. Certification:**

The undersigned official of the applicant certifies that the information contained herein and the attached documents are true, correct, and complete to the best of my knowledge and belief. The applicant further understands that this project proposal is a preliminary request and is not a substitute for a full application to any agency, nor does it assure funding from any agency.

Name and title of Chief Official: \_\_\_\_\_

Signature of Chief Official: \_\_\_\_\_ Date: \_\_\_\_\_